



Fun, Focused and Convenient Certification Preparation and Payroll Training

Payroll professionals are masters at keeping up with the latest laws and regulations they need to know to process payroll accurately and efficiently. Couple this with the goal of studying for the Certified Payroll Professional (CPP) certification exam, and it can be a challenge finding the time to study and knowing what topics you need to learn.

Jennifer Smith, CPP, started her career with Ohio Support Services Corporation, a security officer contractor and custodial company in Columbus, Ohio in the Human Resources department. Like many payroll professionals, she worked her way up through several departments and now, as Controller, oversees the Accounting department which processes payroll for 300 employees.

Several years ago, Jennifer took over payroll responsibilities from a co-worker who was leaving the company. "I needed to gain specific payroll skills. I wanted to take the CPP exam so I could understand the payroll function better, not just the things I needed to process the payroll at this company." To get her started, Jennifer's co-worker suggested she get involved in the local American Payroll Professional (APA) Chapter.

Through her contacts at APA's Columbus Area Chapter, Jennifer heard that *PayTrain*® was a good CPP exam study tool. Jennifer also notes: "If APA is producing it, you know the program is accurate and up-to-date." So she turned to *PayTrain* self-study and supplemented her studies with chapter activities related to CPP preparation.

Looking back on her experience, Jennifer sees that

PayTrain's interactive online tools helped her prepare because they were fun, helped her focus her study efforts and were convenient – all saving her time. Through a game called *On Track*, *PayTrain* reinforces the materials learned at the end of each module. *PayTrain's* *Excursions*, *Whistle Stops* and *Grand Tours* helped apply concepts learned in each module through job-based scenarios. *The Great Train Robbery* and *Workin' on the Railroad* provide an entertaining and challenging review of the topics covered in the entire course.

Jennifer admits that some of the things she needed to study for the CPP were dry if she just read them from a book. Jennifer turned to *PayTrain's* online games to keep her engaged in the material. "*PayTrain* is very interactive -- you can do different exercises that keep you interested in the material. *PayTrain's* online games were fun and kept me working through the material I needed to prepare for the exam."

The pretest, posttest and online quizzes are what Jennifer liked most about *PayTrain* because they save time by helping you focus on what you need to learn. "The biggest benefit of *PayTrain* is that it shows you exactly what you need to work on. The



online tests help you figure out where you are weak so you can focus on those areas. If your accounting score is low, you know you need to work on accounting. You use your study time more efficiently because you focus on what you need to study to pass the CPP exam."

Jennifer also recommends *PayTrain* because it's convenient. "With *PayTrain*, I could study on my own time, at my own pace and it was available when I was available to study. I could use it on my computer and didn't have to go to classroom to get it or follow a set online course schedule. It was flexible so I could go back a review anything I wanted and retake tests."

Fun, focus and convenience are why Jennifer recommends *PayTrain*. She also found another benefit: computer-based testing. *PayTrain* prepares adult learners for the process of actually taking a test through a computer environment, not using the traditional paper and pencil set-up. "Never having taken an online exam before, *PayTrain* helped me practice the skills necessary to take a major exam like the CPP on a computer."



Learn more about the Certified Payroll Professional (CPP) exam at <http://www.americanpayroll.org/certification/> *PayTrain* will help you meet your professional goals through fun, focused and convenient learning! If have questions or would like to enroll please visit our web site at www.LearnPayroll.com ■

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