



## FUNDAMENTALS OF PAYROLL

# The Value of Payroll Training



The ***Fundamentals of Payroll*** and ***PayTrain*** programs were designed by the American Payroll Association (APA) to meet the specific educational needs of payroll professionals and those involved with payroll-related businesses.

Both programs combine interactive online learning tools with online or printed textbooks. They are updated annually to include the most recent payroll regulations to ensure that your payroll knowledge is up to date. Rely on *Fundamentals of Payroll* or *PayTrain* to learn about the **significant legislative changes that impact payroll professionals every year!**

Here's what some payroll professionals have to say about *Fundamentals of Payroll* and *PayTrain*:

For over 20 years, more than 40,000 payroll professionals have trusted *Fundamentals of Payroll* or *PayTrain* to increase their payroll knowledge and stay up-to-date on the latest payroll developments.

### Provide Reliable Accurate Payroll Advice

"The knowledge I gained from *PayTrain* allows me to provide sound, accurate, and reliable advice on the myriad of complex payroll issues that my company faces on a daily basis.

I recommend *PayTrain* because it is a reliable educational tool that facilitates comprehension and retention of complex payroll concepts. *PayTrain's* online tools—quizzes, Grand Tours, and games—help bring payroll concepts into focus so payroll professionals can understand what payroll is really all about."

**Cheryl L. Thomas, CPP**  
Senior Payroll Tax Specialist  
Caterpillar, Inc.

### Increase Focus and Exam-Day Confidence

"*PayTrain's* online exercises, games, and tests reinforce the concepts and calculations you need to pass the CPP exam. The timed online tests help students focus on what they need to learn and condition them for exam day. As a result, they feel more confident going into the CPP exam."

**Stephanie Salavejus, CPP**  
Vice President & COO  
PenSoft



For a free demo, visit  
[www.LearnPayroll.com](http://www.LearnPayroll.com).

### Flexible Online Instructor-Assisted Option

"The *Fundamentals of Payroll* online instructor-assisted course fit into my schedule unlike a classroom course. I prefer the self-paced course and appreciated the instructor's deadlines that kept me on track. The tools available online were outstanding and really made learning enjoyable. I highly recommend *Fundamentals of Payroll!*"

**Tracy Chapman, Payroll Manager, Accor North America**

### Track Your Progress

"I highly recommend *PayTrain* to prepare for the CPP exam! The online tools are essential for understanding the material and are an outstanding tool to track individual progress and achievement from beginning to end. *PayTrain* also offers a great method to re-evaluate and review areas that need additional reinforcement."

**Yumiko Norris**  
Payroll Administrator  
Time Warner Cable

### Solid Training for New Payroll Professionals

"The *Fundamentals of Payroll* program is very good for anyone in an up-and-coming payroll position and for those studying for the FPC exam. The online games provided a fun activity to help reinforce important concepts and break up the study plan. I highly recommend *Fundamentals of Payroll!*"

**Sharon Cowan, FPC**  
Manager, HR Accounting  
Texas Woman's University

### Great for Recertification

"I am very pleased with *PayTrain*, the whole program is great. I use *PayTrain* to get **recertification credit hours**. *PayTrain* helps me stay in touch with how the actual payroll processes work instead of just going through the motions each and every payday."

**Kathy M. Workman**  
Payroll Coordinator - AP Specialist  
Christian Broadcasting Network