

ADVANCE YOUR
PAYROLL KNOWLEDGE
PAYTRAIN[®]
2017



Updated Content + Flexibility +
Convenience = Success in 2017!



www.learnpayroll.com

PAYTRAIN® 2017: A PREMIER ONLINE PROGRAM FOR PAYROLL PROFESSIONALS

With more than 25 years providing unrivaled payroll education, you can trust *PayTrain 2017* to provide professional development training, prepare you for the Certified Payroll Professional (CPP) exam, and help you earn recertification credits.

PayTrain 2017 has been redesigned to provide you with the most current, comprehensive, and convenient payroll training available. The entire program is online, allowing you to study where and when your schedule allows on any computer or mobile device.*

*Form-fill activities and games are best experienced on a tablet or larger screen size.





ASSESS your current knowledge

- Online assessment determines **current knowledge**
- Report identifies topics for **improvement** so you can focus your studies

STUDY your way to success

- Read the **12 modules** to learn the most recent payroll changes, trends, and best practices
- Reinforce your learning with interactive **exercises, quizzes, and flashcards**
- Practice your skills, review what you've learned, and have fun with two course games: **Destination PayDay** and **Payroll Buzz**

ACHIEVE success as a payroll professional

- Post-test mimics the CPP exam format and weighting to build **exam day confidence**
- Score 80% or higher on the post-test to qualify for a Certificate of Achievement and 40 RCHs or 4.0 CEUs if you're a first-time user

CUSTOMIZE YOUR PAYROLL TRAINING

PayTrain 2017 offers several learning options to meet your training needs. Choose the approach that works best for you and your schedule.



SELF-STUDY

- Perfect for self-starters
- Study where and when your schedule allows
- Study on your own, at your own pace

To order now, visit learnpayroll.com/self



GUIDED-STUDY

- Online instructor guides you through a 12-week course
- Set schedule provides goals and motivation
- Have questions answered by APA's faculty

To register today, visit learnpayroll.com/guided



INSTRUCTOR-LED

- PayTrain College & University offers classroom and online options
- Expert instructors provide guidance and keep you on pace
- Peer discussion and real-world experiences help reinforce material

To find a course near you, visit learnpayroll.com/IL

► **Unsure which option is right for you?
Visit learnpayroll.com/yourway to find out.**

ORDER NOW! Order online at learnpayroll.com or call **(800) 444-5015**

2017 pricing

Relationship	Self-Study	Guided-Study	Instructor-Led
APA Member	\$925	\$1,025	Contact provider
APA Colleague	\$1,020	\$1,120	Contact provider
Non-Member	\$1,165	\$1,265	Contact provider

Taxes are not included in pricing. Materials contained in the 12 modules can be ordered in print format for an additional \$150 plus shipping and taxes.

For volume discounts on orders of three or more, call Mike Downs at (888) 852-6664.



PAYTRAIN® 2017 provides in-depth payroll training

to boost your skills and help
manage the daily payroll
challenges you face, such as:

- Calculating overtime pay and regular rate of pay
- Deciding when a fringe benefit is taxable and must be reported
- Determining when an employee meets the white-collar exemptions requirement
- Calculating an expatriate employee's foreign-earned income and housing cost exclusion

ABOUT THE CPP EXAM

PayTrain 2017 will help you prepare for the CPP exam offered in the U.S. and Canada during these testing windows:

FALL EXAM WINDOW:
SEPTEMBER 16 – OCTOBER 14, 2017

SPRING EXAM WINDOW:
MARCH 24 – APRIL 21, 2018

The CPP exam is priced separately from the *PayTrain* program.

CPP testing is offered throughout the year at international and military sites, and at the APA Learning Center after Payroll 201 courses.

▶ For more information on the CPP exam, visit www.americanpayroll.org/certification.

Why become a Certified Payroll Professional (CPP)?

Join the 11,000+ payroll professionals who have earned the prestigious CPP designation and:

- Increase the likelihood for promotion and salary increase
- Gain recognition within the payroll profession
- Demonstrate initiative, marketability, and confidence
- Acquire new knowledge, skills, and abilities

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The PayTrain material is extremely well organized.

The practice exercises and tests are particularly helpful. PayTrain provides an excellent review of all the important topics, which gave me confidence in my knowledge and helped me to better understand the material.

John Lestock, CPP, CEBS

Senior Accountant

Lake Washington Partners

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Take the first step.

Visit learnpayroll.com

Learn more about choosing *PayTrain 2017* as your trusted payroll training and CPP exam preparation resource.