

Order APA's PayTrain® 2019 Today!

- Call APA Learning Systems Customer Service at (800) 444-5015 or +1-651-905-2613, 8:00 a.m. - 5:00 p.m. CT, Monday-Friday.
 ONLINE at www.LearnPayroll.com FAX to (651) 905-2669 MAIL to: APA Learning Systems Distribution Center
 EMAIL to APALearningSystems@holmescorp.com

**AMERICAN
PAYROLL
ASSOCIATION**

2975 Lone Oak Dr., Ste. 180
Eagan, MN 55121-1553

Order Information:

PayTrain 2019*	Self-Study				Guided-Study (Indicate class date preference below)				Total
	Price: Complete Online Product	Quantity	Price: Online + Print Books	Quantity	Price: Complete Online Product	Quantity	Price: Online + Print Books	Quantity	
APA Members	\$975		\$1,125		\$1,075		\$1,225		
Colleagues of APA Members	\$1,070		\$1,220		\$1,170		\$1,320		
Non-members	\$1,235		\$1,385		\$1,335		\$1,485		
Save on orders of 3 or more! Call Mike Downs at (888) 852-6664 for quantity discounts.	Subtotal:								
	Sales Tax: Please add applicable state/local sales tax on orders shipped to: AL, AZ, CA, CO, CT, DC, FL, GA, IA, IL, IN, KY, LA, MA, MD, MI, MN, MO, NC, ND, NE, NJ, NM, NV, NY, OH, OK, PA, SC, TN, TX, UT, VA, WA, WI, WV. **								
	<i>FOR PRINT BOOK ORDERS ONLY-Add \$25 Shipping FedEx Ground (Continental US)***:</i>								
	Total (U.S. Dollars):								

* **Purchase PayTrain 2019** if you are preparing for the **Fall 2019 or Spring 2020 CPP** exam. The cost of *PayTrain* does NOT include the CPP exam fee. If you are preparing for the CPP exam at an **international testing center or through the military before September 15, 2019**, please contact Mike Downs at miked@holmescorp.com to determine which materials to purchase.

** **Sales Tax:** We reserve the right to adjust tax amount to reflect actual/state local sales tax rates. If you are unsure of your appropriate sales tax, please call us or order online.

*****Shipping & Handling:** Shipping will be provided via FedEx ground service unless otherwise specified. APA reserves the right to utilize alternate shippers when necessary. Orders shipped via FedEx ground will normally arrive within 5-7 business days of processing the order. Contact us for international rates.

Return Policy: If you are not completely satisfied with your order, you may return unused materials to the APA Learning Systems Distribution Center, at the address listed above, within 30 days. To receive a refund, the printed materials must be in good resale condition and the online components must not have been activated. Please enclose a copy of the packing slip to ensure that your refund is processed in a timely fashion.

Guided-Study Course Selection:

To enroll in the Guided-Study course, please number your first and second class date preference below for each person enrolling in the course:

Class Schedule			
___ Mar 17 - Jun 6, 2019	___ Jun 16 - Sep 5, 2019	___ Aug 18 - Nov 7, 2019	___ Nov 24, 2019 - Feb 13, 2020
___ Mar 31 - Jun 20, 2019	___ Jun 23 - Sep 12, 2019	___ Sept 1 - Nov 21, 2019	___ Dec 22, 2019 - Mar 12, 2020
___ Apr 14 - Jul 4, 2019	___ Jun 30 - Sep 19, 2019	___ Sep 15 - Dec 5, 2019	___ Jan 5 - Mar 26, 2020
___ Apr 28 - Jul 18, 2019	___ Jul 7 - Sep 26, 2019	___ Sep 29 - Dec 19, 2019	___ Jan 12 - Apr 2, 2020
___ May 12 - Aug 1, 2019	___ Jul 14 - Oct 3, 2019	___ Oct 13, 2019 - Jan 2, 2020	___ Jan 19 - Apr 9, 2020
___ May 26 - Aug 15, 2019	___ Jul 21 - Oct 10, 2019	___ Oct 27, 2019 - Jan 16, 2020	___ Jan 26 - Apr 16, 2020
___ Jun 9 - Aug 29, 2019	___ Aug 4 - Oct 24, 2019	___ Nov 10, 2019 - Jan 30, 2020	

IMPORTANT: Please fill out shipping and billing information on back side of order form

Questions? Call (800) 444-5015 or +1-651-905-2613.
For volume discount pricing, call Mike Downs at (888) 852-6664.

Promotional Code: WEB2019

Order APA's PayTrain® Today!

- Call APA Learning Systems Customer Service at (800) 444-5015 or +1-651-905-2613, 8:00 a.m. - 5:00 p.m. CT, Monday-Friday.
 ONLINE at www.LearnPayroll.com FAX to (651) 905-2669 MAIL to: APA Learning Systems Distribution Center
 EMAIL to APALearningSystems@holmescorp.com 2975 Lone Oak Dr., Ste. 180
Eagan, MN 55121-1553

**AMERICAN
PAYROLL
ASSOCIATION**

Complete the shipping and payment information below then call, fax, mail or email your order to us.

Shipping Information:

APA member: ID# _____ Colleague of an APA member: Colleague's ID# _____ Not an APA member/colleague

Name _____

Company/Organization _____ Job Title _____

Shipping Address _____

City _____ State/Province _____ Country _____ ZIP+4/Postal Code _____

Telephone Number (area/country code) _____ Fax Number (area/country code) _____

Email Address (**Required** for issuance of online access code and notification of product updates) _____

Method of Payment:

Check Money Order Credit Card PO#: _____

Billing or Cardholder Address: _____

Check #:

(Checks and money orders must be made payable to the API Fund for Payroll Education, Inc.)

VISA MasterCard American Express Discover

Name as it appears on credit card bill: _____

Account #: _____ Exp. Date: _____

I authorize APA to charge \$ _____ to my credit card. Signature: _____ Date: _____

Questions? Call (800) 444-5015 or +1-651-905-2613.

For volume discount pricing, call Mike Downs at (888) 852-6664.

Promotional Code: **WEB2019**