

# Order APA's PayTrain® Today!

- Call APA Learning Systems Customer Service at (800) 444-5015 or +1-651-905-2613, 8:00 a.m. - 5:00 p.m. CT, Monday-Friday.  
 ONLINE at [www.LearnPayroll.com](http://www.LearnPayroll.com)  FAX to (651) 905-2669  MAIL to: APA Learning Systems Distribution Center  
 EMAIL to [APALearningSystems@holmescorp.com](mailto:APALearningSystems@holmescorp.com)

2975 Lone Oak Dr., Ste. 180  
Eagan, MN 55121-1553

**AMERICAN  
PAYROLL  
ASSOCIATION**

## Order Information:

PayTrain 2021*	Self-Study				Guided-Study† (Indicate class date preference below)				Total	
	Price: Complete Online Product	Quantity	Price: Online + Print Books	Quantity	Price: Complete Online Product	Quantity	Price: Online + Print Books	Quantity		
APA Members	\$1,030		\$1,180		\$1,130		\$1,280			
Colleagues of APA Members	\$1,135		\$1,285		\$1,235		\$1,385			
Non-members	\$1,305		\$1,455		\$1,405		\$1,555			
Save on orders of 3 or more! Call Mike Downs at (888) 852-6664 for quantity discounts.	<b>Subtotal:</b>									
<b>Sales Tax: Please add applicable state/local sales tax on orders shipped to:</b> AL, AZ, CA, CO, CT, DC, FL, GA, IA, IL, IN, KY, LA, MA, MD, MI, MN, MO, NC, ND, NE, NJ, NM, NV, NY, OH, OK, PA, SC, TN, TX, UT, VA, WA, WI, WV. **										
<b>FOR PRINT BOOK ORDERS ONLY — Add \$25 Shipping FedEx Ground (Continental US)***:</b>										
								<b>Total (U.S. Dollars):</b>		

\* Purchase **PayTrain 2021** if you are preparing for the **Fall 2021 or Spring 2022 CPP** exam. Purchasers of the 2021 materials will have access to the online portion through September 17, 2022.

\*\* **Sales Tax:** We reserve the right to adjust tax amount to reflect actual state/local sales tax rates. If you are unsure of your appropriate sales tax, please call us or order online.

\*\*\* **Shipping & Handling:** Shipping will be provided via FedEx ground service unless otherwise specified. APA reserves the right to utilize alternate shippers when necessary. Orders shipped via FedEx ground will normally arrive within 5-7 business days of processing the order. Contact us for international rates.

## IMPORTANT NOTIFICATIONS:

- If you are preparing for the CPP exam at an **international testing center or through the military before September 2021**, please contact Mike Downs at [miked@holmescorp.com](mailto:miked@holmescorp.com) to determine which materials to purchase.
- The cost of **PayTrain** does NOT include the CPP exam fee.
- **Return Policy:** Unused items may be returned for a full refund (less shipping and handling) within 30 days. To receive a refund, the printed materials must be in good resale condition and the online components must not have been activated. Return unused materials to the APA Learning Systems Distribution Center, at the address listed above. Please enclose a copy of the packing slip to ensure that your refund is processed in a timely fashion.

## †Guided-Study Course Selection:

To enroll in a Guided-Study course, please number your first and second class date preference below for each person enrolling in the course:

PayTrain 2021 Class Schedule			
___ Mar 22 - Jun 11, 2021	___ May 31 - Aug 20, 2021	___ Aug 16 - Nov 5, 2021	___ Nov 22, 2021 - Feb 11, 2022
___ Mar 29 - Jun 18, 2021	___ Jun 7 - Aug 27, 2021	___ Aug 30 - Nov 19, 2021	___ Dec 6, 2021 - Feb 25, 2022
___ Apr 12 - Jul 2, 2021	___ Jun 14 - Sep 3, 2021	___ Sep 13 - Dec 3, 2021	___ Dec 13, 2021 - Mar 4, 2022
___ Apr 26 - Jul 16, 2021	___ Jun 21 - Sep 10, 2021	___ Sep 27 - Dec 17, 2021	___ Dec 20, 2021 - Mar 11, 2022
___ May 3 - Jul 23, 2021	___ Jun 28 - Sep 17, 2021	___ Oct 11 - Dec 31, 2021	___ Dec 27, 2021 - Mar 18, 2022
___ May 10 - Jul 30, 2021	___ Jul 5 - Sep 24, 2021	___ Oct 25, 2021 - Jan 14, 2022	___ Jan 3 - Mar 25, 2022
___ May 17 - Aug 6, 2021	___ Aug 2 - Oct 22, 2021	___ Nov 8, 2021 - Jan 28, 2022	___ Jan 10 - Apr 1, 2022
___ May 24 - Aug 13, 2021			

**IMPORTANT: Please fill out shipping and billing information on back side of order form**

Questions? Call (800) 444-5015 or +1-651-905-2613.  
For volume discount pricing, call Mike Downs at (888) 852-6664.

Promotional Code: **WEB2021**

