

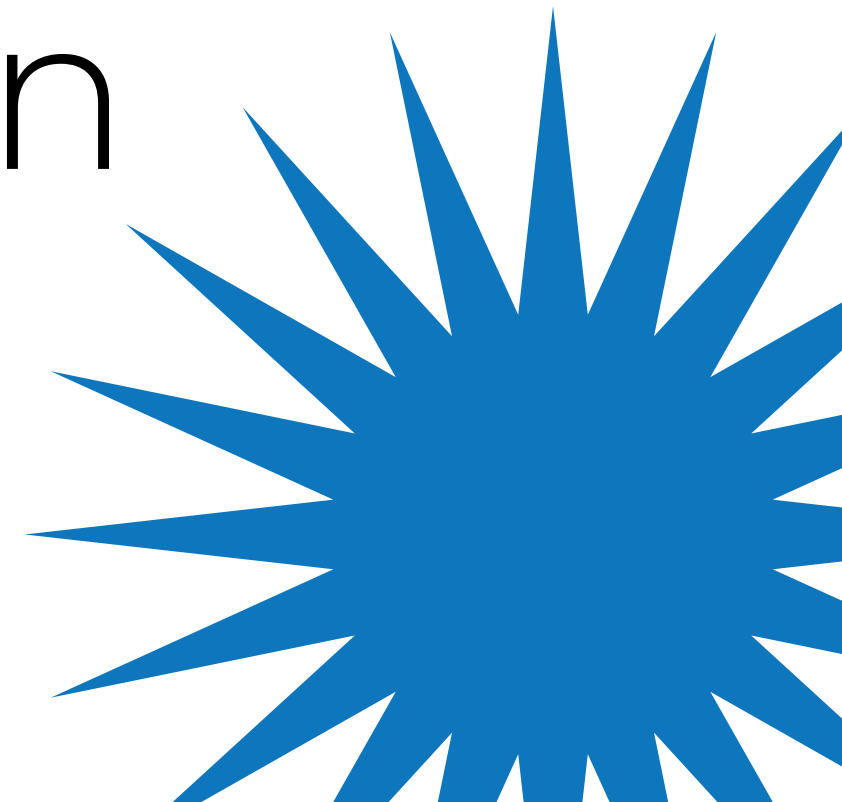
**AMERICAN
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ASSOCIATION**

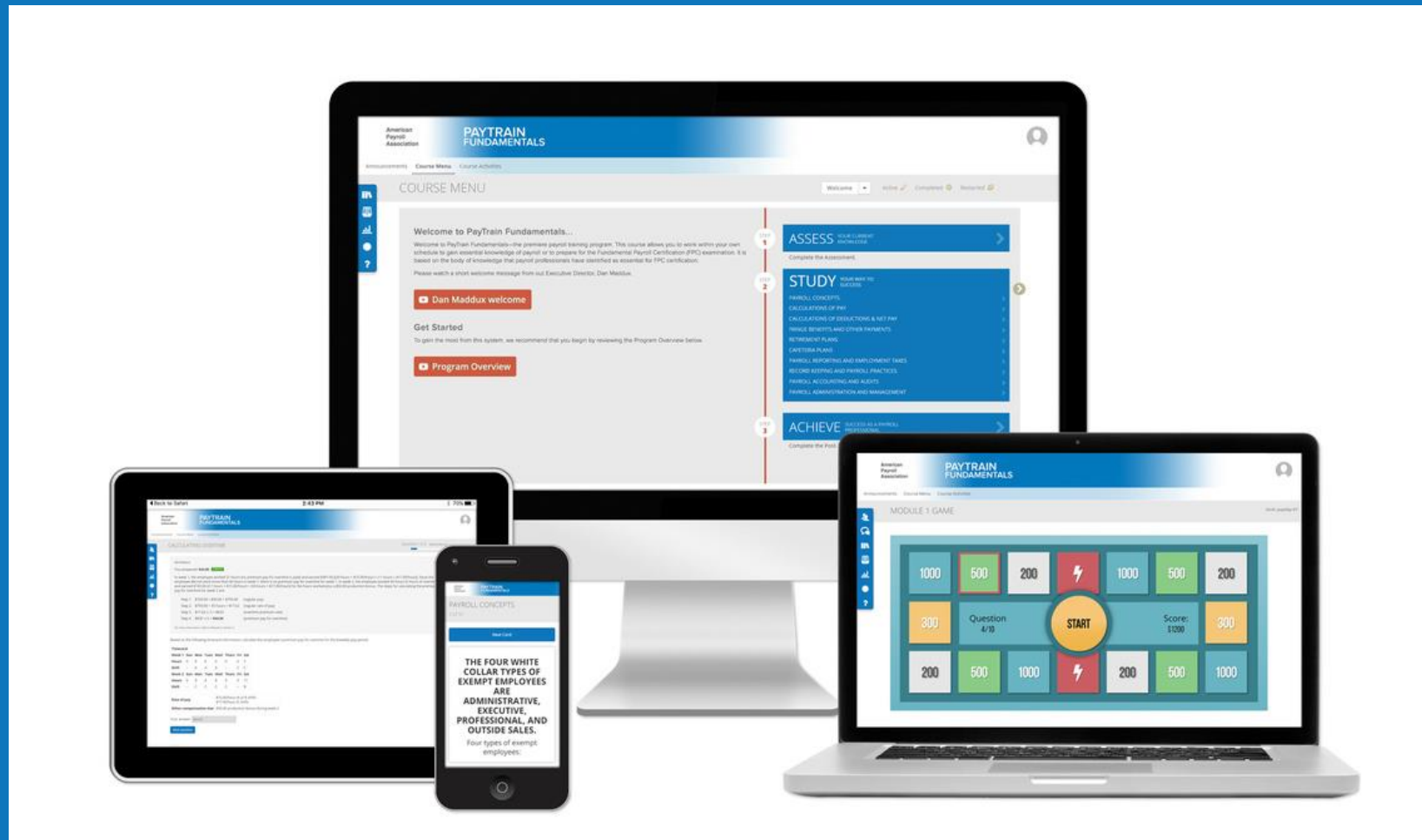


November 30, 2021 | Webinar

Increase Your Chances of Passing APA's Certification Exams

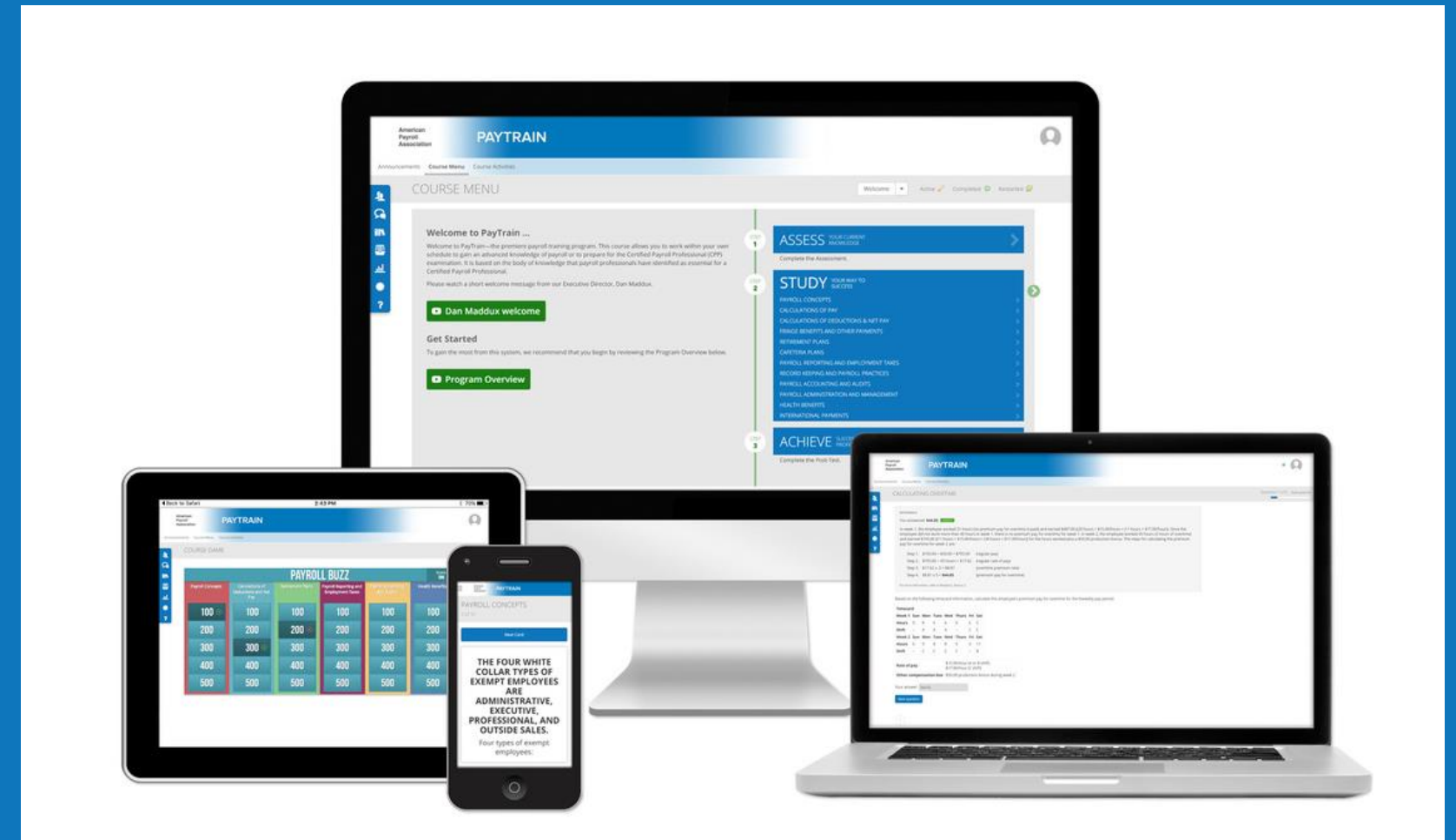
With PayTrain





PAYTRAIN® FUNDAMENTALS

Essential training for payroll beginners and service and support professionals.



PAYTRAIN®

In-depth training for experienced payroll professionals.



PAYTRAIN® FUNDAMENTALS

- Learn the skills for basic payroll processing
- Ensure your knowledge is current with recent changes
- Prepare for the **Fundamental Payroll Certification (FPC)** Exam



PAYTRAIN®

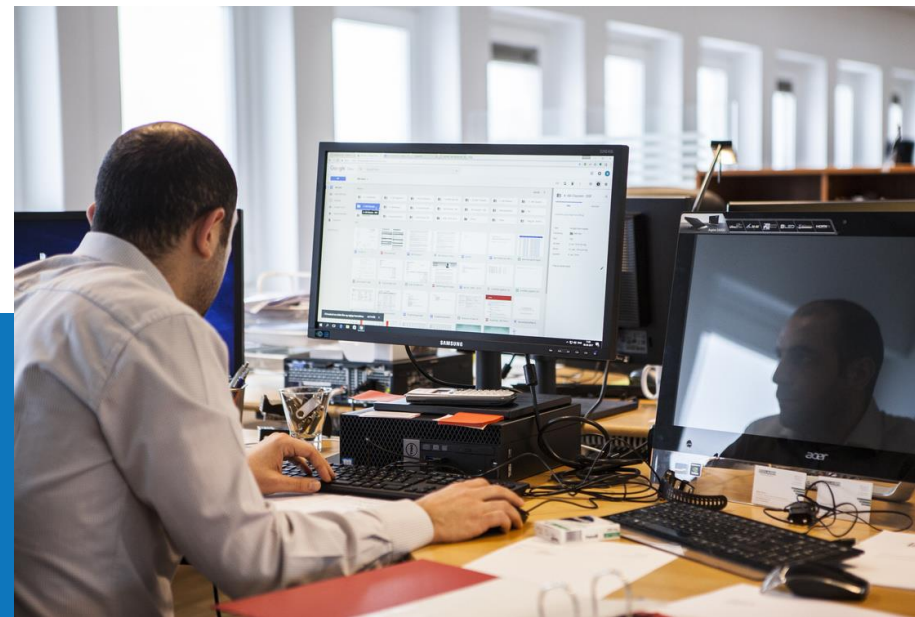
- Gain up-to-date knowledge for experienced payroll professionals
- Develop skills critical to payroll leadership
- Prepare for the **Certified Payroll Professional (CPP)** Exam

Three Learning Options



SELF-STUDY

Study at your own pace, where and when it's convenient with comprehensive reading materials and interactive study tools.



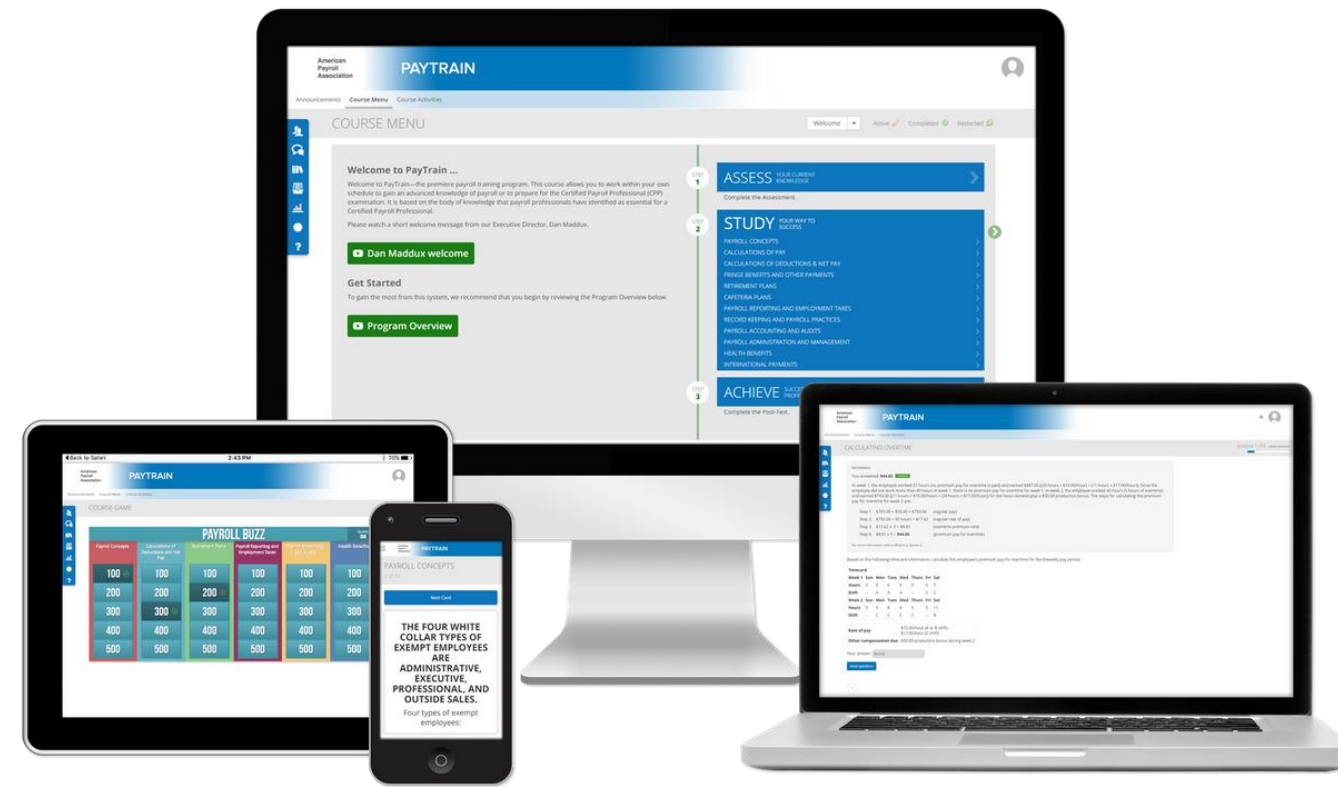
GUIDED-STUDY

Learn with the guidance of an online instructor combined with the comprehensive reading materials and interactive study tools.



INSTRUCTOR-LED

Attend virtual or in-person, instructor-led courses that combine PayTrain materials with an expert instructor to guide you and keep you on pace.



COURSE DETAILS

PayTrain Fundamentals and PayTrain curriculum is drawn from the FPC and CPP exam content outlines. Comprehensive reading materials are combined with interactive study tools to reinforce what you learn. The system guides you on your path to success through three key steps: Assess, Study and Achieve.

THREE KEY STEPS

ASSESS

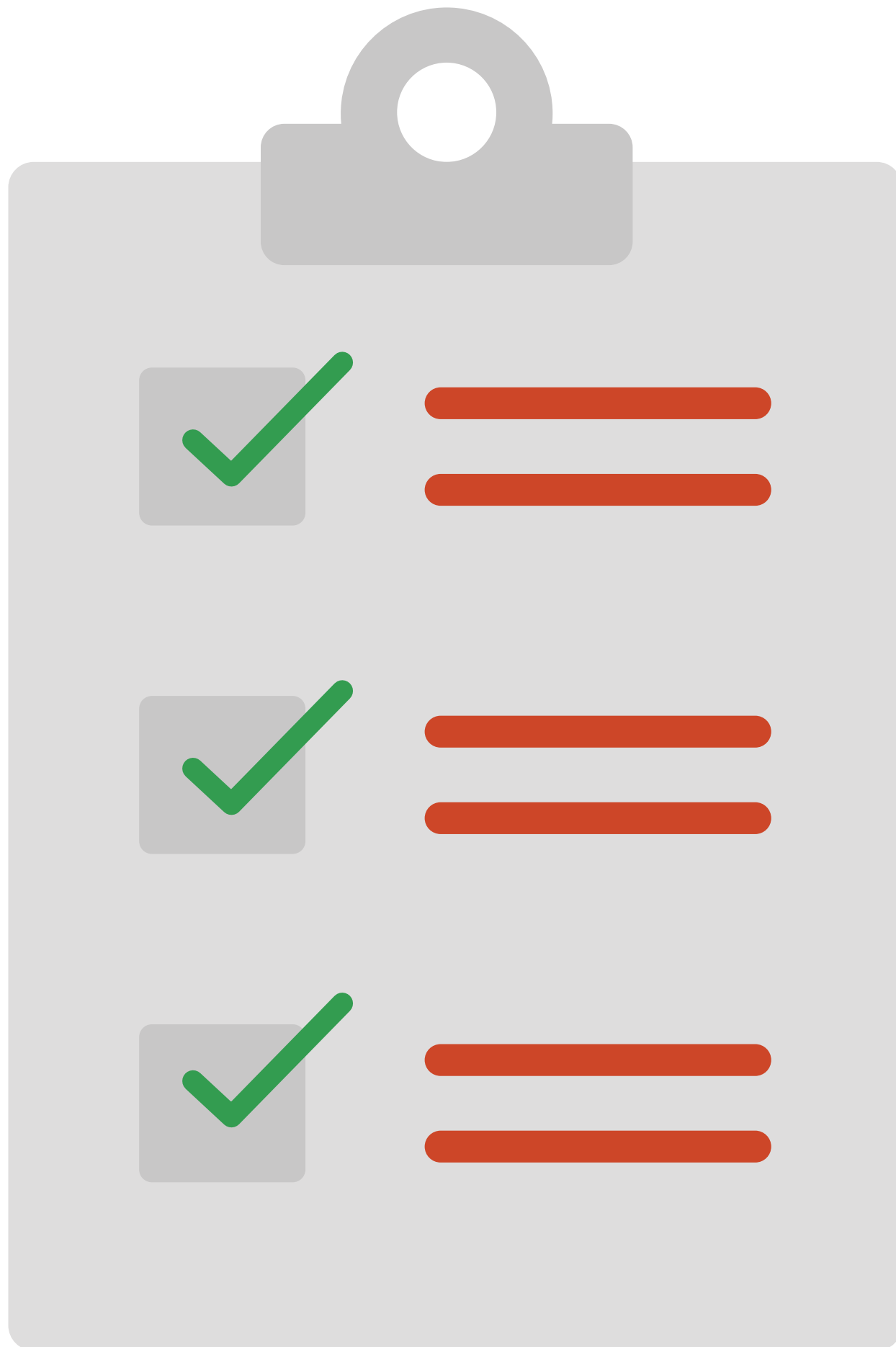
- Determine your current knowledge with the online assessment.
- Identify topics for improvement to help guide your studies.

STUDY

- Read learning modules that cover concepts, recent changes, trends and best practices.
- Reinforce your learning with quizzes, calculations, exercises and flashcards.
- Review the course content and have fun with interactive games.

ACHIEVE

- Build exam-day confidence with a post-test that mimics the exam format and weighting.
- Score 80% or higher on the post-test to earn a Certificate of Achievement and earn Recertification Credit Hours (RCHs) or Continuing Education Units (CEUs).








COURSE TOPICS:

- **Payroll Concepts**
- **Calculations of Pay**
- **Calculations of Deductions and Net Pay**
- **Fringe Benefits and Other Payments**
- **Retirement Plans**
- **Cafeteria Plans**
- **Payroll Reporting and Employment taxes**
- **Record Keeping and Payroll Practices**
- **Payroll Accounting (and Audits in PayTrain only)**
- **Payroll Administration and Management**
- **Health Benefits**
- **International Payments**



ONLINE STUDY TOOLS:

- ✓ **Assessment**
-  **Calculations**
-  **Exercises**
-  **Module Quizzes**
-  **Flashcards**
-  **Glossary**
-  **Games**
-  **Resource Center**
-  **Post Test**
-  **Reports**

2021 Pricing

APA members and their colleagues receive discounts on PayTrain Fundamentals and PayTrain products. Discounted pricing is reflected below.

PayTrain Fundamentals

PayTrain

SELF-STUDY

Member: \$660

Colleague: \$790

Non-Member: \$930

GUIDED-STUDY

Member: \$760

Colleague: \$890

Non-Member: \$1,030

SELF-STUDY

Member: \$1,030

Colleague: \$1,135

Non-Member: \$1,305

GUIDED-STUDY

Member: \$1,130

Colleague: \$1,235

Non-Member: \$1,405

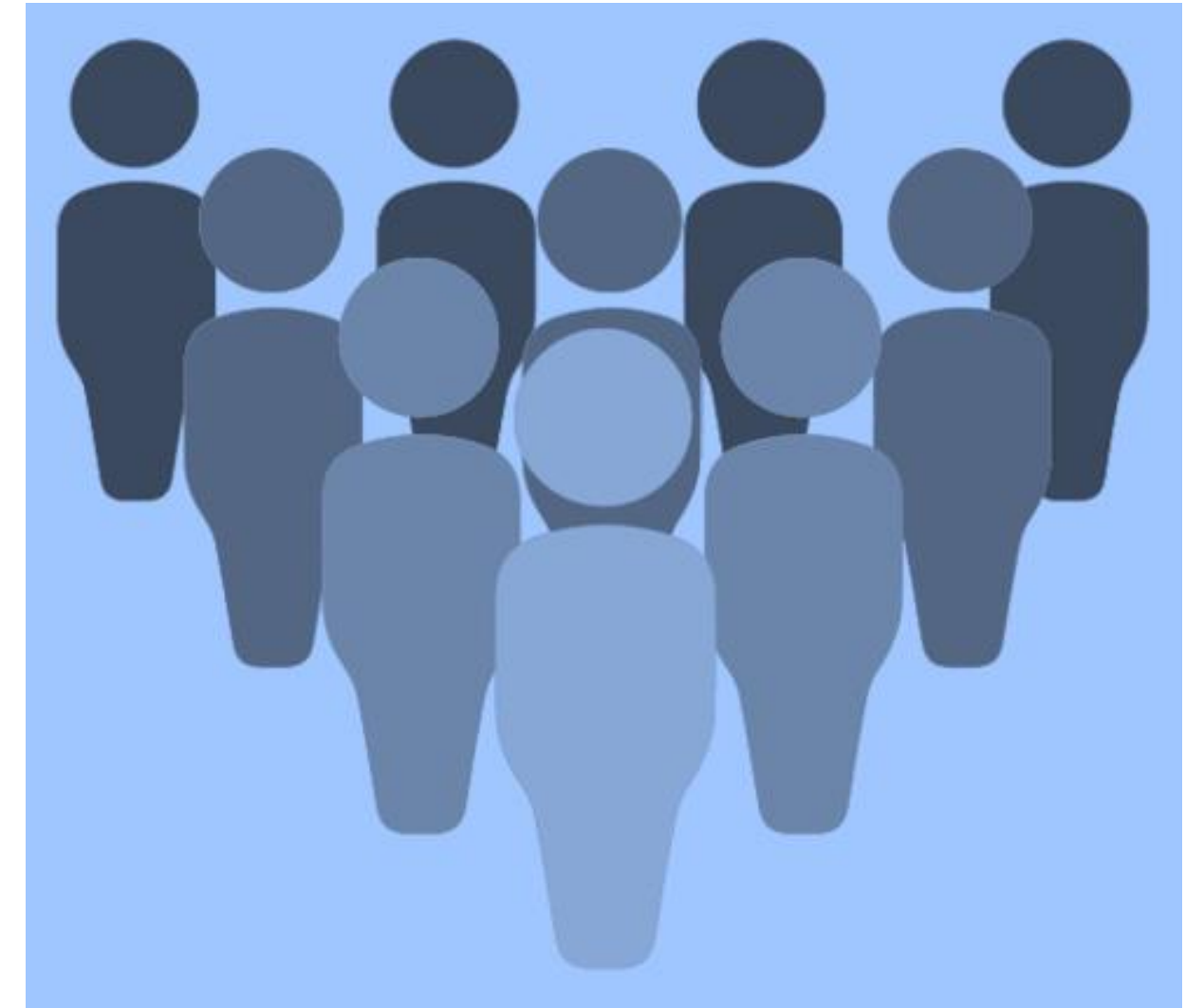
All the course reading material is available in the online e-reader. If you prefer, printed books are available for an additional fee.



CORPORATE & GROUP TRAINING

TRAIN YOUR TEAM TO ENSURE PAYROLL COMPLIANCE

- Provide your organization with the most up-to-date payroll knowledge and certification prep available.
- Optimize efficiencies, avoid costly mistakes and save money.
- Take advantage of volume discounts for groups of 3+.



Save on 3+ Programs

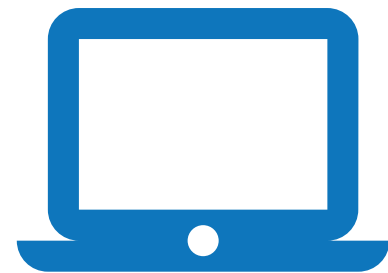
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Use discount code 100WEB when
ordering to save \$100.

*Discounts valid on Self-Study and Guided-Study
programs through December 31, 2021. Discount
cannot be applied to previous purchases.*

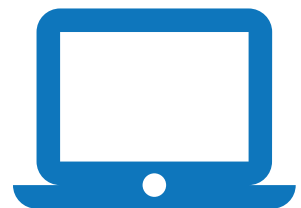
GROUP SALES

CONTACT MIKE DOWNS FOR VOLUME PRICING
AND IMPLEMENTATION OPTIONS.



PHONE:

888-852-6664



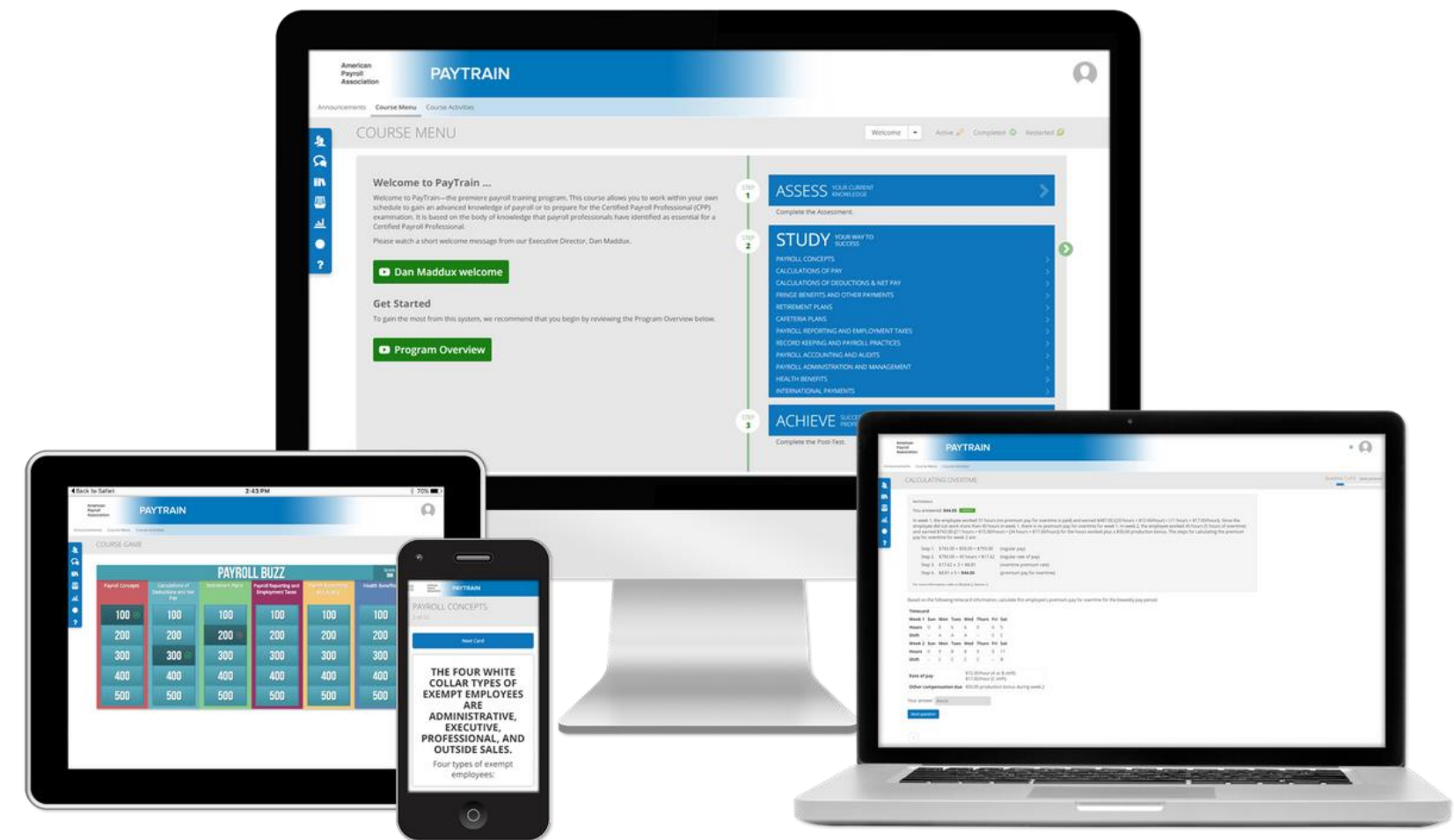
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APA members save 12% or more with purchases for 3+ users.

Thank you!



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